

## **REGULAR MEETING WITH A PUBLIC HEARING MINUTES**

A Regular Meeting was held on Wednesday, August 27, 2025 at 6:30 P.M. at Sabula City Hall, 411 Broad Street, Sabula, Iowa.

The meeting was open to the public in City Hall.

Present: Mayor Troy Hansen, Dave Ward, Mike O'Hara, Jeremy Diercks, and Erica Shoemaker.

Absent: Teena Franzen

Others Present: Lynn Parker, Wendy Hoertz, Evan Nixon, Phil Shoemaker, Candi Diercks, Sandra Kempter, Curt Marzofka, Amanda Dupont and Leo Foley.

Mayor Hansen called the meeting to order at 6:30 p.m.

### **Regular Council Meeting**

E. Shoemaker made a motion to open the regular council meeting; seconded by M. O'Hara. All ayes. Motion carried.

**Deletions** – None

**Citizen Concerns** – None

### **Visitors With Business**

Leo Foley with Veenstra & Kimm updated Mayor/Council on the WWTP Improvements. He presented a 30% Plans Submittal with an estimate for facility updates. As of the meeting, the costs are projected to be \$3,373,647.00. He will attend the October meeting with more updates.

### **Consent Agenda**

M. O'Hara made a motion to approve the Consent Agenda; seconded by E. Shoemaker. All ayes, motion carried. Items on the consent agenda were: Minutes from 7/22/25, August claims and payroll, financial statement and expenditure/revenue report for July, and place on file the Fire Department Report for July 17-August 21.

### **Agenda**

#### **Grant Writing for CDBG**

E. Shoemaker made a motion to approve the agreement between the City of Sabula and ECIA for Grant writing purposes; seconded by M. O'Hara. All ayes. Motion passed. Scope of work to be performed by ECIA would include: reading the grant guidelines; writing the grant application as outlined by the guidelines; obtaining pertinent data from the City and other sources; preparing any required attachments; packaging the proposal; coordinating miscellaneous grant specifics

with the City Clerk, as the grant's subrecipient; and submitting grant within specified funding cycle.

#### **Liquor License for VFW**

D. Ward made a motion to approve the VFW liquor license; seconded by E. Shoemaker. All ayes. Motion carried.

#### **Retirement**

D. Ward made a motion to approve the Notification of Retirement from Wendy Hoertz; seconded by E. Shoemaker. All ayes. Motion carried. Her last day of work will be January 30, 2026.

#### **Posting For Job**

E. Shoemaker made a motion to post for the open position; seconded by J. Diercks. All ayes. Motion carried.

#### **Resolution #1363, FY24/25 Street Financial Report**

E. Shoemaker made a motion to approve Resolution #1363, Filing the FY24/25 Street Financial Report; seconded by M. O'Hara. All ayes. Motion carried.

#### **Unified Animal Control Ordinance**

Jackson County is working on possibly having a unified animal control ordinance. Officer Gruver from Preston suggested it stating that it would be easier to enforce. Cities in Jackson County were asked if they would have any interest in pursuing the ordinance. Chief Nixon stated that he preferred to use our ordinance and he hoped that the county would adopt ours. E. Shoemaker made a motion to not move forward with the proposed ordinance; seconded by M. O'Hara. All ayes. Motion carried.

#### **706 River/705 Pearl Water Connection**

This is an ongoing issue with a water leak at 705 Pearl. The water cannot be turned off at the curb box because the line also supplies 706 River. A letter was sent to the homeowners at 706 River explaining that the decision had been made to have them pay for repairs from the water box to their house. They requested council to reconsider their decision. Travis W. presented to council a couple options for repairs. E. Shoemaker made a motion to follow policy, to have the city pay for the tap and water box up to the curb. M. O'Hara stated that it wasn't fair, it was no fault of their own. M. O'Hara made a motion to choose Option A; seconded by D. Ward. All ayes. Motion carried. Option A: city to perform the work and includes boring line to home and sidewalk cut/replacement with an estimated cost of \$2,540.

## **Easement**

The new owner of 405 Broad Street expressed interest in giving the City an easement to the north side of 411 Broad Street. This would provide improved access to the City Electric Transfer Station and also provide easier access for mail delivery and pickup for the rural route at the Sabula Post Office back entrance. E. Shoemaker made a motion to move forward with the easement process; seconded by M. O'Hara. All ayes. Motion carried.

## **Halloween Activities**

D. Ward made a motion to approve the reimbursement of up to \$150 for Halloween activities; seconded by M. O'Hara. All ayes. Motion carried. Halloween activities will be held on November 1<sup>st</sup>.

## **Police Report**

The August police report was placed on file.

## **Adjournment**

M. O'Hara made a motion to adjourn the meeting; seconded by E. Shoemaker. All ayes. Motion carried.

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Troy Hansen, Mayor

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Lynn Parker, City Clerk