**REGULAR COUNCIL MEETING WITH PUBLIC HEARING MINUTES**

A Regular Meeting was held on Tuesday, August 23, 2022 at 6:30 P.M. at Sabula City Hall, 411 Broad Street, Sabula, Iowa.

The meeting was held in person and electronically.

Present: Troy Hansen, Teena Franzen, Pat Meyers, Dave Ward and Jeremy Diercks.

Others Present: Lynn Parker, Wendy Hoertz, Jim Phillips, Henry Kramer, Travis Woodhurst, Candi Diercks, Tony Amsler and Evan Nixon.

Mayor Hansen called the meeting to order at 6:30 p.m.

**Regular Council Meeting**

P. Meyers made a motion to open the council meeting; seconded by J. Diercks. All ayes. Motion carried.

**Visitors with business** – Tony Amsler introduced himself. He is running for the Iowa House District 66

**Agenda**

**Motion to appoint**

T. Franzen made a motion to appoint Jim Phillips to the vacant council position; seconded by P. Meyers. Ayes: T. Franzen and P. Meyers Nay: D. Ward and J. Diercks. Motion did not pass. The Mayor informed council that a special election will be held at the cost to the City. Henry Kramer asked to comment. He stated that he would be willing to relinquish the application to open the position to Jim Phillips. This would save the City money because they wouldn’t have to hold a special election and he has been so busy, not really having a lot of time. Mayor Hansen thanked Henry for thinking of the City. Attorney McGee advised council to remake the motion. D. Ward made a motion to appoint Jim Phillips; seconded by T. Franzen. All ayes. Motion carried.

**Swearing-In**

Jim Phillips was sworn in by City Clerk Lynn Parker. He will hold this position until December 31, 2023.

**Approve minutes**

Motion was made by P. Meyers; seconded by D. Ward to approve the minutes from 7/14/22, 7/26/22 and 8/3/22. Ayes: P. Meyers, D. Ward, J. Diercks and T. Franzen. J. Phillips abstained. Motion carried.

**Approve claims**

P. Meyers made a motion to approve the bills and payroll for August; seconded by T. Franzen. Ayes from Meyers, Franzen, Ward and Diercks. J. Phillips abstained. Motion carried.

**Resolution #1282**

T. Franzen made a motion to approve Resolution #1282, Amending Employee Wages; seconded by P. Meyers. All ayes. Motion carried.

**Seat belt policy**

T. Franzen made a motion to approve adding the seat belt policy to the employee handbook providing we have disciplinary action in handbook; seconded by P. Meyers. All ayes. Motion carried.

**Water plant roof**

T. Franzen made a motion to approve the quote from Beckwith Roofing for shingles for the water plant; seconded by P. Meyers. All ayes. Motion carried.

**Building permit**

D. Ward made a motion to approve the building permit for Charles Sandholdt, 307 Iowa Avenue; seconded by P. Meyers. All ayes. Motion carried.

**Fence permit**

T. Franzen made a motion to approve the fence permit for Corey Engelbrecht, 816 Pearl Street; seconded by P. Meyers. All ayes. Motion carried.

**Special building permit**

J. Diercks made a motion to approve the special building permit for Corey Engelbrecht, 816 Pearl Street; seconded by D. Ward. All ayes. Motion carried.

**Special building permit**

J. Diercks made a motion to approve the special building permit for Jon Stickney, 605 Pearl Street; seconded by T. Franzen. All ayes. Motion carried.

**Building permit**

J. Diercks made a motion to approve the building permit for Jon Stickney, 605 Pearl Street, seconded by T. Franzen. All ayes. Motion carried.

**Building permit**

T. Franzen made a motion to approve the building permit for Becky Wilslef & Dave Ward, 507 Broad Street; seconded by P. Meyers. Ayes from T. Franzen, P. Meyers, J. Diercks, J. Phillips. D. Ward abstained. Motion carried.

**Building permit**

J. Diercks made a motion to approve the building permit for Steve Woodhurst, 401 Elk Street; seconded by P. Meyers. All ayes. Motion carried.

**Building permit**

J. Diercks made a motion to approve the building permit for Glenna Zaruba, 515 River Street; seconded by P. Meyers. All ayes. Motion carried.

**Building permit**

T. Franzen made a motion to approve the building permit for Todd Benoy, 806 River Street; seconded by P. Meyers. All ayes. Motion carried.

Mayor Hansen informed council that he has talked to Travis Woodhurst about having him approve the regular building permits/fence permits. This would alleviate the issue of homeowners having to wait to begin construction. All special permits will still need to be approved by council.

**Employee Evaluation**

A work session will be scheduled to complete the evaluations.

**RV Ordinance**

A work session will be scheduled to discuss this item.

**LIHEAP Vendor Agreement**

T. Franzen made a motion to approve the LIHEAP Vendor Agreement; seconded by P. Meyers. All ayes. Motion carried.

**Abatement Invoice**

T. Franzen made a motion to send the invoice to the homeowner for the dumpster fee; seconded by P. Meyers. All ayes. Motion carried. We will invoice the homeowner for the bill. If the bill is not paid we will give a 30-day notice with interest. If the bill is not paid within 30 days of notice, the amount will be turned in to Jackson County for a lien.

**Bench on Lake Street**

T. Franzen made a motion to approve a placement of a bench for Joel DeVries on Lake Street; seconded by D. Ward. All ayes. Motion carried.

**Replacing trees**

A citizen had asked if the city planned on replacing the trees that have been cut down. The Mayor stated that we have been more purposeful in placement of trees. We need to be mindful of tree and root growth. The Mayor stated that maybe tree placement should be placed on the homeowners. We will send out flyers to homeowners with the ordering information.

**Place on file**

P. Meyers made a motion to place on file the Sewer and Water Maintenance Report, Financial Statement and Expenditure and Revenue Report for July; seconded by D. Ward. All ayes. Motion carried.

**Police report**

39 miscellaneous calls dispatched, 98 officer-initiated calls, 2 assisted with the ambulance/fire department, 1 motor vehicle accidents, 6 assists with county or other agency, 2 requested assistance from other agency, 16 police citations issued, 2 arrest made, 1 pending cases for investigation, 5 warning given on miscellaneous violations, 1 case for further investigation, 6 reports taken with a total of 137 police involved events.

**Police updates**

Chief Nixon updated council on his year end call numbers. Sabula had 1388 calls for the year. He also informed council of the requested changes in signage/parking/tree trimming for the Iowa DOT.

**Adjournment**

Motion to adjourn meeting made by T. Franzen and seconded by D. Ward. All ayes. Motion carried.

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